

CHESHAM TOWN COUNCIL
MINUTES of the meeting of the CORPORATE SERVICES COMMITTEE

held on 10th June 2024

Councillors:

Councillor Alan Bacon	Councillor Majid Ditta (arrived 7.55pm)
Councillor Mohammad Fayyaz	Councillor Justine Fulford
Councillor Simon Booth	Councillor Francis Holly
Councillor Rachael Matthews	

In attendance:

Louise Hayday	CEO/Town Clerk
Ashley Myers	Head of Corporate Services

74. ELECTION OF CHAIR

Nominations were received for Cllr Baum and Cllr Fulford.
Councillor Baum was voted as Chair of the Committee for the 2024-25 municipal year.

75. ELECTION OF VICE-CHAIR

Nominations were received for Cllr Fulford and Cllr Booth.
Councillor Booth was voted as Chair of the Committee for the 2024-25 municipal year.

76. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Baum. No apologies were received from Cllr Hood and she was considered absent.

77. DECLARATIONS OF INTEREST

There were no declarations of interest.

78. MINUTES OF PREVIOUS MEETINGS

The minutes of the Corporate Services Committee held on 2nd April 2024 were approved as a correct record and signed by the chair. Cllr Booth echoed Cllr Fulford's requested that a summary of the administration of the solar panel company was presented at the next meeting.

79. ACTION TRACKER

The CEO explained the current status of the enquiry regarding Friedrichsdorf corner. This remainder of the report was noted by members.

80. PENSIONS DISCRETION REPORT

The Committee **RESOLVED** to approve the Pensions Discretion Report.

81. GRIEVANCE POLICY

The Committee **RESOLVED** to approve the Grievance Policy.
It was also noted that the handbook needed to be updated and this would be done in due course, in conjunction with Work Nest.

82. RESERVES

After a brief discussion the Committee **RESOLVED** to approve the recommendations from the report and open a new Ear Marked Reserve for Repairs and Renewals, closing and utilising the funds from the Staff Sickness, Codmore Pavilion and Green Flag EMRs.

83. CEO PROBATION

The Committee **RESOVLED** to appoint Cllr Baum and Cllr Booth, as the Chair and Vice-Chair of the Corporate Services Committee, to carry out the probation review of the CEO.

84. EXCLUSION OF THE PUBLIC & PRESS

*It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the remaining items of business on the grounds that publicity would be prejudicial to the public interest.*

85. STAFF REMUNERATIONS FOLLOWING PERFORMANCE REVIEWS

The Committee expressed thanks to all Council staff for their hard work, professionalism and dedication.

The Committee **RESOLVED** to approve the remuneration recommendations and noted the contents of the report.

The meeting closed at 8.05pm