

CHESHAM TOWN COUNCIL
MINUTES of the meeting of the CORPORATE SERVICES COMMITTEE

held on 15th January 2024

Councillors:

Councillor Alan Bacon
Councillor Joseph Baum
Councillor Simon Booth
Councillor Majid Ditta

Councillor Justine Fulford
Councillor Francis Holly

In attendance:

Louise Hayday
Louise Steele
Georgina Fernandez
Danny Essex
Ashley Myers

CEO/ Town Clerk
Interim RFO
Democratic Services Officer
Head of Operational Services
Head of Corporate Services

49. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Fayyaz, Hood and Matthews.

50. DECLARATIONS OF INTEREST

There were no declarations of interest.

51. MINUTES OF PREVIOUS MEETINGS

The minutes of the Corporate Services Committee on 13th November 2023 were noted.

Councillor Bacon asked for these minutes to be amended as follows:

'An amendment to 39iii was proposed by Councillor Bacon, seconded by Councillor Fulford, that former members of staff should receive the back-dated element of pay. The amendment was voted upon and not carried.

52. ACTION TRACKER

This was noted by members.

Councillor Baum asked to be copied in on correspondence with regards to The Living Wall.

Hardstanding at The Moor. The Head of Operational Services confirmed that the work had been completed. Councillor Bacon asked about the quality of the material used as he thought it much finer than previously used and would not last long. The Head of Operational Services confirmed that nothing was forthcoming from Hs2 and that this was the best quality material sourced for the price.

Councillor Baum asked The Head of Corporate Services about progress with Paradigm as this had been an item on the tracker for several months. The Head of Corporate Services confirmed that a contact in finance had now been sourced who was believed to be the right person to progress discussions.

53. BANK MANDATE

In accordance with Financial Regulations to agree the addition of two new named individuals to the bank mandate for all the council's accounts held with Lloyds Bank plc.

RESOLVED:

- i. Councillor Joseph Baum Chairman of the Corporate Services Committee and Louise Hayday CEO/Town Clerk to be added as named individuals to the bank mandate for all the council's accounts held with Lloyds Bank plc.**
- ii. Councillor Simon Booth to be removed from the bank mandate once the above names have been added.**

54. BUDGET 2024/25

To present detailed 2024-25 budget information and options for the Committee to consider with a view to the Committee making recommendations to Full Council about the budget and consequent precept.

Councillor Booth thanked the CEO and Interim RFO for pulling together the budget proposals confirming that he had spent time with his group discussing and that the budget was in a positive

RESOLVED:

- i. That the 2024/25 budget as presented and a precept of £1,214,631 be recommended to Full Council**
- ii. That considerations for the funding of individual projects could not be considered until the external conditions report on all Council owned property and assets had been reviewed**
- iii. That appropriate recommendations to Full Council on the proposed works to be carried out on property and assets were not possible until the Property & Assets Working Group and Operational Services Committee had convened to review and discuss the conditions survey reports.**

55. THE ELGIVA THEATRE PANTOMIME TENDER 2024-2029

Following a tender process, to seek approval from members to appoint New Pantomime Productions as the Elgiva Theatre's pantomime producer for the period of 2024 to 2029.

RESOLVED:

That New Pantomime Productions are engaged as the Elgiva Theatre's pantomime producer for the period of 5 years from December 2024 to December 2028/ January 2029.