



Chesham

TOWN COUNCIL

**Chesham Town Hall
Baines Walk, Chesham, Bucks, HP5 1DS**

Chief Executive
Tony Marmo

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Tuesday 24th January 2023

Dear Councillor,

I hereby give you notice of a **Meeting of the PLANNING COMMITTEE** to be held in the Council Chamber, Town Hall, Chesham, on **MONDAY 30 JANUARY 2023 at 7.30pm:**

Agenda

1. Apologies for Absence
2. Declarations of Interests
3. Minutes of the meeting held on the 9 January 2023
4. Committee Action Tracker
5. Planning Applications
6. Planning Decisions
7. Chesham Neighbourhood Plan (CNP) Working Group Minutes 16 January 2023
8. Chesham & District Transport User Group minutes 3 January 2023
9. New Street Trading Consent Application - Consultation

Yours sincerely,

Tony Marmo
Chief Executive Officer

Cllr Wilford Augustus
Cllr Alan Bacon
Cllr Joseph Baum
Cllr Qasar Chaudhry
Cllr Mohammad Fayyaz

Cllr Umar Hayyat
Cllr Francis Holly
Cllr Chasey Hood
Cllr Nick Southworth

The agenda will be circulated to all members of the Council
THE MEETING IS OPEN TO THE PUBLIC

AGENDA ITEM: 3

CHESHAM TOWN COUNCIL MINUTES of the meeting of the PLANNING COMMITTEE

held on 9 January 2023

Councillors:

Councillor Wilford Augustus	Councillor Umar Hayyat
Councillor Alan Bacon	Councillor Francis Holly
Councillor Qasar Chaudhry	Councillor Chasey Hood
Councillor Mohammad Fayyaz	Councillor Nick Southworth (Chair)

In attendance:

Kathryn Graves	Community, Economy & Environment Manager
Georgina Fernandez	Democratic Services Officer

32. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Baum and Councillor Booth.

33. DECLARATIONS OF INTEREST

A declaration of interest from Councillor Southworth was made for property PL/22/3972/FA, 272 Chartridge Lane, Ward of Lowndes.

A declaration of interest from Councillor Fayyaz was made for property PL/22/3864/FA, The Motoring Team House, Amersham Road, Ward of St Marys.

34. MINUTES

Minutes of the meeting held on 28th November 2022 were approved.

35. ACTION TRACKER

This was noted and approved.

Councillor Southworth confirmed that after discussion with officers and a review of the planning documentation, that the schedule of planning meetings will continue i.e. monthly, to be reviewed at the end of February.

Councillor Bacon asked if application decisions were being forwarded to Buckinghamshire County Council after each meeting. The Democratic Services Officer confirmed that this was now being actioned as a matter of course.

36. PLANNING APPLICATIONS

Members present made recommendations on the applications with comments to be submitted to the Planning Authority on behalf of the committee by the Democratic Services Officer (see Appendix 1).

Councillor Southworth removed himself from the room when application PL/22/3972/FA, 272 Chartridge Lane, Ward of Lowndes was discussed.

Councillor Fayyaz removed himself from the room when application PL/22/3864/FA, The Motoring Team House, Amersham Road, Ward of St Marys was discussed. Councillor Augustus and Councillor Chaudhry were of the view that local businesses should be supported where possible with their applications. Councillor Chasey was of the view that the applicant should prove that the intended work would not have an adverse effect on local traffic. The Chair surmised that although the committee welcomes businesses trying to improve facilities, there are concerns on parking and the impact on the highway.

Planning Application PL/22/3926/FA, Asquith House: The Chair asked for it to be noted that the committee have no objection to development of a brownfield site, but felt that this application is not sensitive to the area in which it resides, nor the river and felt it to be overbearing.

37. PLANNING DECISIONS

Members noted the decision notice received from Buckinghamshire Council since the last meeting of the Committee. There were no comments.

38. CHESHAM NEIGHBOURHOOD PLAN WORKING GROUP WORKING MINUTES

The minutes from the meeting on 28 November 2022 were noted.

39. CHESHAM & DISTRICT TRANSPORT USER GROUP MINUTES

The minutes from the meeting on 6 December 2022 were noted.

40. COMMUNITY INFRASTRUCTURE LEVY (CIL) PROCESS AND POLICY

A report to approve a process and policy for managing Community Infrastructure Levy (CIL) receipts received by the council was presented by Kathryn Graves, the Community, Economy and Environment Manager.

The chair was of the view that it was good that monies were being ring fenced, going directly to improve specific projects. The report was well received and approved by the committee

RESOLVED:

- i) That the policy and process for CIL expenditure is approved**

41. INFORMATION ITEMS

The following information items were noted:

140/141 To register land known as 'Stoke Hammond/Mount Peasant Village Green at Stoke Hammond, Buckinghamshire

The meeting closed at 8.45pm

AGENDA ITEM 3: APPLICATIONS PLANNING MEETING 9th JANUARY 2023					
	Ref No.	Address	Ward	Councillors Decision from Meeting	Application
Nov					
1	PL/22/3766/AV	SpecSavers 9 High Street	St Marys	Refer to Highways	Non illuminated fascia sign and hanging sign
2	PL/22/3456/PAPCR	Summit Hygiene Cameron Road	Newtown	Refuse: parking allocation only for 4 on 12 units with no street parking available for overspill/insufficient light in flats/ overlooking neighbours/ no where identified for bin store/poorly constructed roof structure	Prior Notification under Class MA of Part 3, Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Change of use of Class E unit to 12 dwellings (Use Class C3)
3	PL/22/4138/FA	12 Chestnut Avenue	Hilltop	Concerns over loss of amenity to adjacent property	Garage conversion to living space and single storey side extension
4	PL/22/4177/FA	8 Upper Gladstone Road	Townsend	No objections	Loft conversion with rear dormer window.
5	PL/22/4066/KA	110-112 Church Street	St Marys	Refer to Tree Officer	T3 willow - re-pollard back to previous cut up to 4m, T2 willow - re-pollard back to previous cut up to 4m, T1 willow - remove. (Chesham Conservation Area)
6	PL/22/4072/CONDA	Site of former 90 Asheridge Road	Asheridge	Environmental health concerns Disruption to local residents from piling - ensure keep to office hours 9-5pm	Approval of conditions 1(Construction Environment Management Plan), 2(Tree Protection Plan), 3(Site Operatives Parking), 4(Travel Plan Framework), 6(Biodiversity Scheme) and 31(Piling) of planning permission PL/22/0864/VRC - Variation of conditions 2 (Materials), 3 (Floor levels), 4 (Additional floor space), 5 (Fencing), 6 (Parking), 7 (Site operatives and visitors), 8 (Landscaping) and 9 (Noise) of planning permission CH/2008/0629/FA (Redevelopment of site to provide detached building comprising technical services centre,
7	PL/22/4075/FA	174 Chartridge Lane	Lowndes	No objections	The demolition of existing workshop and construction of a single carbon-negative dwelling, together with associated landscaping
8	PL/22/4045/KA	Germain House 85 Fullers Hill	St Marys	Refer to Tree Officer	5 Lawson cypress - reduce in height by 6m and prune, Norway maple - prune overhanging branches, Holm oak hedge - reduce height in line with adjacent holly hedge. (Chesham Conservation Area)
9	PL/22/4009/FA	6 Pullfields	Lowndes	Refuse: risk of over-shadowing/loss of light to neighbour, overdeveloped	Single storey rear/side extension with mono pitch roof and roof windows
10	PL/22/3973/SA	122 Mount Nugent	Ridgeway	Approved	Certificate of Lawfulness for proposed extension of vehicular access.
11	PL/22/3994/CONDA	66 Germain Street	St Marys	No objections	Approval of condition 3 (a detailed specification including working drawings (at a scale of 1:20, 1:10, or 1:5) fully detailing the new glazing) of planning permission PL/22/3140/HB - Listed building consent for replacement of damaged front door.
12	PL/22/3972/FA	272 Chartridge Lane	Lowndes	No objections	single storey rear extension
13	PL/22/3948/FA	28 Taylors Road	Hilltop	No objections	Single storey rear extension, demolition of existing garage and erection of a new double garage and the addition of roof lights to existing side elevation.
14	PL/22/3940/PNE	Hillcrest 38 Alma Road	Vale	No Comment	Notification under The Town and Country Planning (General Permitted Development) Order 2015, Part 1 of Schedule 2 Class A for: single storey rear extension (depth extending from the original rear wall of 5.5 .metres, maximum height 3.5 metres, eaves height 3.5 metres)

15	PL/22/3901/HB	Rumbles Sandwich bar 6-8 Church St	St Marys	Refused: Inappropriate changes to listed building, harm to conservation area, loss of employment, re-purpose in future, loss of amenity to neighbour, parking issues	Listed building consent for change of use from a cafe (Use Class E) to a residential dwelling (Use Class C3) with associated internal and external alterations including changes to windows and doors
	PL/22/3900/FA	Rumbles Sandwich bar 6-8 Church St	St Marys	Refused: Inappropriate changes to listed building, harm to conservation area, loss of employment, re-purpose in future, loss of amenity to neighbour, parking issues	Change of use from a café to a residential dwelling with associated internal & external alterations including changes to windows and doors.
16	PL/22/3836/FA	Preston Hill House Preston Hill	Newtown	Refused: Over development, loss of employment land, road safety on junction, not enough parking, poor amenity space, damage to tree line, contrary to policy CS16, loss of light Cherry Tree Walk to neighbouring properties, overlooking/loss of privacy adjacent properties	Demolition of all existing buildings and the erection of 52 no. dwellings comprising 10 no. 3 bedroom houses and 42 no. 1 and 2 bedroom apartments, associated car parking, open space, landscaping and ancillary works.
AGENDA ITEM 3: APPLICATIONS PLANNING MEETING 9th JANUARY 2023					
Dec					
1	PL/22/4183/CONDA	Lake House The Bury Church St	St Marys	No Comment	Approval of conditions 2 (ground levels and the proposed slab and finished floor levels of the dwelling) 4 (Site plan showing parking and turning), 5 (Existing site plan showing existing trees, shrubs and hedgerows - no change to the existing is proposed as part of the work), 6 (planting, seeding and turfing), 8 (Protected Species and sites Construction Method Statement), 9 (Biodiversity enhancement plan showing bat tubes and swift boxes) of planning permission PL/21/3951/FA - Demolition of existing dwelling and erection of new dwelling above ground floor slab. The basement below the ground floor slab level will remain intact.
2	PL/22/4166/SA	18 Benham Close	Asheridge	No comment	Certificate of Lawfulness for proposed Loft conversion with a rear dormer and three front rooflights
3	PL/22/4146/FA	44 Ridgeway Road	Ridgeway	No comment	Demolition of garage and outbuilding and erection of part two, part single storey side extension
4	PL/22/4069/FA	The Cottage 1 Sunnymede Ave	Newtown	No comment	Part two storey/part single storey side/rear extension and changes to doors and windows
5	PL/22/3977/AV	The Red Lion Public House	St Marys	No comment	New signage with name change to include : Externally illuminated pictorial panel sign on existing post with 2 boards fitted below, 2 non illuminated door plaques, 2 lanterns, 2 externally illuminated fascia signs, 2 non illuminated panel signs on existing posts, 2 non illuminated amenity boards, 2 window vinyls, 6 floodlights and an externally illuminated wall painting.
6	PL/22/3956/SA	8 park road	Lowndes	No comment	Certificate of lawfulness for proposed rear dormer, 2 side and 1 rear rooflights and front window

7	PL/22/3926/FA	Asquith House	Chess Valley	Refused: in conservation area, out of character to old Chesham, windows and balconies out of keeping/overlooking neighbours/loss of privacy, would like to see police comment re. anti-social behaviour/communal decking and risk of noise spilling over impacting quiet area. Concerns over parking and spilling into Chesham. Environmental impact on River Chesh, Environmental Agency concerns over flood site, wildlife River Chesh.	Change of use, partial demolition and extensions, including addition of second floor, to provide 25 residential dwellings (Use Class C3) and commercial floorspace (Use Class E), with associated landscaping, car parking and riverside enhancements.
8	PL/22/3864/FA	The Motoring Team House, Amesbury	St Marys	Concerns: on impact of traffic flow and road being narrowed by offloading/parking vehicles; loss of light to neighbour; site already very full.	Front/side extension to car showroom with office mezzanine above
9	PL/22/3976/FA	Trinity Baptist Church	St Marys	No Objections	External and internal alterations including the reduction of the wall to the front and the installation of a new glass balustrade, replacing the front entrance doors with frameless glass doors and replacement of side doors and 2 No rear windows.

AGENDA ITEM: 4

Planning Committee

ACTION TRACKER FROM MEETINGS OF THIS COMMITTEE

Key to colour is status column

BLUE = ACTION COMPLETE

GREEN = ACTION ON TRACK

AMBER = ACTION DELAYED

RED = ACTION SEVERELY DELAYED

Minute No.	Resolution	Target Completion	Responsible Officer	Status	Update
10 October 2022					
21	TPO Charteridge Lane - a potential application may be submitted in November. Committee to issue a letter of support for TPO.	28.11.2022	Chief Executive Officer		TPO has been confirmed by Local Planning Authority
28 November 2023					
26(i)	That the Chief Executive Officer and Democratic Services Officer review the planning procedures and calendar of meetings to decide if shorter meetings more often would be beneficial.		Chief Executive Officer & Democratic Services Officer		After discussion with the chair, the meeting schedule to continue as is, monthly.
9 January 2023					

AGENDA ITEM 5: APPLICATIONS PLANNING MEETING 30th JANUARY 2023					
	Ref No.	Address	Ward	Application	Councillor Decisions from Meeting
Dec					
	1 PL/22/4441/PAPCR	Lowndes House The Bury Church Street	St Marys	Prior Notification under Class MA of Part 3, Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Change of use of first floor Class E unit to 3 dwellings (Use Class C3)	
	2 PL/22/4434/FA	71 Vale Road	Vale	Part two storey part single storey rear extension and replacement front porch	
	3 PL/22/4406/CONDA	359 Waterside	Waterside	Approval of conditions 4 (landscaping) ,5 (landscape and ecology management plan) and 6 (construction environmental management plan) of planning permission PL/22/2895/FA - Demolition of existing house and erection of detached dwelling served by the existing vehicular access points	
	4 PL/22/4361/FA	87 Lynton Road	Vale	Excavation of portion of sloped front garden to install driveway and parking with associated retaining walls and fence	
	5 PL/22/4378/FA	49 Eskdale Avenue	Townsend	Single storey front extension to existing porch	
	6 PL/22/4340/FA	9 Stanley Avenue	Lowndes	Part single /part 2 storey rear extension, new roof with rear dormer window and side rooflights and the conversion of the garage into a home office.	
	7 PL/22/4331/TP	15 Lycrome Lane	Newtown	T1 beech - removal of 4 side branches pruning back to branch collars on main stem, T2 sycamore - removal of epicormic growth up to commencement of top growth (TPO 77 of 1948)	
	8 PL/22/4276/CONDA	1 Higham Road	Townsend	Approval of condition 5 (Ecological enhancements) of planning permission PL/21/2468/FA - Alterations to existing building including 2 storey side extension and changes to windows and doors. Conversion of the existing dwelling into 3 separate 1 bed flats.	
	9 PL/22/4261/FA	Watermeadow House	St Marys	External alterations to existing building comprising external balconies, window and door alterations, canopy roof, ground floor amenity spaces and boundary treatments	
	10 PL/22/4227/FA	Mapledene Lycrome Road	Newtown	New close board timber fence to front boundary	
	11 PL/22/4224/FA	69 Berkeley Avenue	Lowndes	Front/side/rear extension, additional storey with habitable loft space within roof, and front porch	
	12 PL/22/4191/FA	Seymour House 60 The Broadway	St Marys	Conversion of part of ground floor to create one self-contained apartment (Use Class C3), addition of window, external works and associated matters.	
	13 PL/22/4181/FA	Island House Moor Road	Waterside	Change of use of existing building to residential (Use Class C3) to create 5 flats including first floor rear extension, loft conversion with front, rear and side dormer windows and alterations to windows.	
	14 PL/22/4156/FA	6 Broadway Court 80 - 82 The Broadway	St Marys	Change of use to residential (Use Class C3) to create 4 flats, including a first floor extension and alterations to windows.	
	15 PL/22/3912/FA	The Hen And Chickens Public House 119 Botley Road	Townsend	Change of use of area of car park to a mixed leisure/recreational use including the installation of Astro turf to facilitate an outdoor fitness area, retention of ancillary storage unit (part retrospective)	

AGENDA ITEM 5: APPLICATIONS PLANNING MEETING 30th JANUARY 2023					
Jan	Ref No.	Address	Ward	Application	Councillor Decisions from Meeting
1	PL/23/0148/PNE	89 Brockhurst Road	Newtown	Notification under The Town and Country Planning (General Permitted Development) Order 2015, Part 1 of Schedule 2 Class A for: single storey rear extension (depth extending from the original rear wall of 4.0 metres, maximum height 3.0 metres, eaves height 3.0 metres)	
2	PL/23/0171/CONDA	Idf Ltd Moor Road	Waterside	Approval of Conditions 2 (Survey and Repair Schedule Cottage Gable), 5 (Window & Door Drawings, Details and Specification) and 9 (Photo sample of external cladding) of planning permission PL/20/1864HB -Listed Building Consent for : The renovation and refurbishment of the Grade II listed Lords Mill Cottage and adjacent timber framed barn structures. The demolition of ancillary shed structures to the rear and the conversion of the existing barn structures into 4 no residential dwellings with rooflights, car parking, and landscaping.	
3	PL/23/0111/CONDA	Lords Mill Moor Road	Waterside	Approval of Conditions 2 (Survey and Repair Schedule Cottage Gable), 5 (Window & Door Drawings, Details and Specification) and 9 (Photo sample of external cladding) of planning permission PL/20/1646/FA - The renovation and refurbishment of the Grade II listed Lords Mill Cottage and adjacent timber framed barn structures. The demolition of ancillary shed structures to the rear and the conversion of the existing barn structures into 4 residential dwellings with rooflights, car parking, and landscaping.	
4	PL/23/0101/RM	Footway Of Greenway	Ridgeway/Vale	Installation of a 17m high slim-line monopole supporting 6 no. antenna, 2 no. equipment cabinets, 1 no. electric meter cabinet and ancillary development	
5	PL/23/0053/SA	6 Garson Grove	Lowndes	Certificate of Lawfulness for installation of solar panels to roof	
6	PL/23/0047/RM	Verge South East Of Chiltern Hills Academy Chartridge Lane	Lowndes	Proposed 5G telecoms installation: H3G 20m street pole and additional equipment cabinets.	
7	PL/23/0025/EIASR	Chesham Sewage Treatment Works Latimer Road	Waterside	EIA request for a formal Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (EIA Regulations) in relation to works to install additional treatment capacity to remove phosphorous from the effluent prior to its consented discharge into the River Chess	
8	PL/23/0005/FA	16A Frances Street	Newtown	Insertion of first floor side window (retrospective)	
9	PL/23/0006/FA	16B Frances Street	Newtown	Insertion of first floor side window (retrospective)	
10	PL/22/4413/FA	4 Crossway	Townsend	Single storey front extension, front roof extension with 2 dormers, single storey rear extension following demolition of existing, single storey rear extension to right hand garage, inset front porch, changes to doors and windows and conversion of left hand garage to living space	
11	PL/22/4393/FA	26 Hampden Avenue	Lowndes	Erection of detached dwelling to rear of no. 26 - 30, amendments to single storey side and rear extensions at no. 26 including removal of timber pergola, re-use of existing access and provision of new vehicular parking area	
12	PL/22/4387/FA	119 Waterside	Chess Valley	Vehicular Access	

13	PL/22/4297/FA	Chartridge Hill House 109 Chartridge Lane	Lowndes	Demolition of 2 sheds and erection of double garage/workshop to serve Flats 1 and 3 Chartridge Hill House	
14	PL/22/4259/SA	6 Pulpit Close	Lowndes	Certificate of Lawfulness for proposed 2 storey part single part double rear extension, outbuilding and single storey side extension	

AGENDA ITEM: 6

BCC DECISIONS PLANNING MEETING 30TH JANUARY 2023					
	REF. NO	ADDRESS	WARD	APPLICATION	BCC DECISIONS
	Jan-23				
1	PL/22/4412/NMA	1 Tweenways	Townsend	Non material amendment to planning permission PL/20/3250/FA (Two storey side infill extension, first floor front extension, porch and canopy over porch and garage) to allow for additional ground floor window.	Accepted
2	PL/22/4335/NMA	Site Of Former 90 Asheridge Road	Asheridge Vale	Non material amendment to planning permission PL/22/0864/VRC (Variation of conditions 2 (Materials), 3 (Floor levels), 4 (Additional floor space), 5 (Fencing), 6 (Parking), 7 (Site operatives and visitors), 8 (Landscaping) and 9 (Noise) of planning permission CH/2008/0629/FA (Redevelopment of site to provide detached building comprising technical services centre, offices, internal plant and I.T facilities, together with detached substation, external plant enclosures, parking, fence surround, closure of three accesses and alterations to one access.) to allow for a change to the wording of condition 14 - Plant and machinery noise.	Accepted
3	PL/22/4066/KA	110 - 112 Church Street	St Mary's	T3 willow - re-pollard back to previous cut up to 4m, T2 willow - re-pollard back to previous cut up to 4m, T1 willow - remove. (Chesham Conservation Area)	TPO shall not be made
4	PL/22/4045/KA	Germain's House 85 Fullers Hill	St Mary's	5 Lawson cypresses - reduce in height by 6m and prune, Norway maple - prune overhanging branches, Holm oak hedge - reduce height in line with adjacent holly hedge. (Chesham Conservation Area)	TPO shall not be made
5	PL/22/3973/SA	122 Mount Nugent	Ridgeway	Certificate of Lawfulness for proposed extension of vehicular access.	Cert of law proposed dev or
6	PL/22/3972/FA	272 Chartridge Lane	Lowndes	Single storey rear extension.	Conditional permission
7	PL/22/3948/FA	28 Taylors Road	Hilltop	Single storey rear extension, demolition of existing garage and erection of a new double garage and the addition of roof lights to existing side elevation.	Conditional permission
8	PL/22/3771/FA	235 Chartridge Lane	Lowndes	Demolition of existing conservatory and erection of a single storey rear extension	Conditional permission
9	PL/22/3751/FA	41 Church Street	St Mary's	Upgrade of existing loft conversion with new internal staircase and rear hipped dormer, amendments to side elevation fenestration and replacement of casement windows.	Conditional permission
10	PL/22/3699/FA	90 Broad Street	Townsend	Part conversion of retail unit with single storey side infill extension to create ground floor studio, internal alterations to existing upper storey flat and changes to external stairs.	Withdrawn
11	PL/22/3616/NMA	20 Cheyne Walk	Townsend	Non material amendment to planning permission PL/22/2690/FA (Demolition of existing garage and side extension, two storey side, part two, part single storey rear extensions, single storey front extension with bay window and porch loft conversion with a rear dormer, roof lights and sun tunnels to the front and rear elevations. Erection of outbuilding to rear garden and a new vehicular access. Changes to existing roof tiles and windows (amendment to planning permission PL/21/1345/FA) to allow for rooflight on flat roof to be lantern style and rear dormer window to be finished in matching roof tiles.	Accepted
12	PL/22/3917/PNE	208 Lye Green Road	Hilltop	Notification under The Town and Country Planning (General Permitted Development) Order 2015, Part 1 of Schedule 2 Class A for: single storey rear extension (depth extending from the original rear wall of 8.0 metres, maximum height 4.0 metres, eaves height 2.43 metres)	Prior Approval Not Required

13	PL/22/2035/FA	13 Linington Avenue	Townsend	Two storey rear plus single storey front, rear and side extensions and increase in roof height.	Conditional permission
14	PL/22/4117/FA	8 Upper Gladstone Road	Townsend	Loft conversion with rear dormer window	Conditional permission

AGENDA ITEM: 7

CHESHAM TOWN COUNCIL MINUTES of the meeting of the CHESHAM NEIGHBOURHOOD PLAN WORKING GROUP

held on Monday 16 January 2023

Councillors:

Cllr Wilford Augustus
Cllr Alan Bacon
Cllr Joseph Baum
Cllr Simon Booth

Cllr Jane MacBean
Cllr Rachael Matthews

In Attendance:

Tony Marmo	Chief Executive officer
Georgina Fernandez	Democratic Services Officer
Neil Homer	O'Neill Homer
Tom Noble	Create Streets
Lisa Michelson	Buckinghamshire Council
Shabnam Ali	Buckinghamshire Council
Rachael Riach	Buckinghamshire Council
Ben Feeney-North	Buckinghamshire Council

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Southworth.

2. MINUTES OF LAST MEETING

Minutes of the meeting held on 28 November 2022 were agreed.

3. PRESENTATION BY CREATE STREETS

Thomas Noble (TN) from Create Streets gave a comprehensive presentation on the Neighbourhood Development Plan to the working group and representatives from Buckinghamshire Council (BC). The report covered; the approach to site design with proposed design features and materials, the basis of NDO proposals, the design code with clear graphic representation of house and street types, and the site masterplan example Site 13.

Councillor Matthews liked the material and designs but asked if the designs were viable. TN confirmed that several developers had been contacted for their views and they agreed that the designs are viable.

Councillor Baum asked how much protection from viability changes are there with NDO's. TN confirmed that everything is underwritten by the code and thus a pre-agreed design will be adhered to. Everything will be checked and approved by a Chesham Design panel, who will ensure the NDOs are being adhered to.

Neil Homer (NH) confirmed that we need to have an urgent conversation with Developed Management within the LPA to ensure we are on the right path with the NDOs. Lisa Michelson (LM) confirmed that she would facilitate a meeting with the planning department, development management team, at BC. Councillor Baum stated that specifically Mike Shires, needs to be aware and mindful of any plans in place.

NH suggested that a case officer at Buckinghamshire Council is required for the whole NDO and NP process going forward, to ensure close links with the LPA. He confirmed that he wrote to BC in December and had yet to receive a reply, trying to use the proper channels as for planning applications, but a case officer would ease the process and help the plan move forward. He would like the case officer to attend our CNP working group moving forward and felt an informal meeting with LPA and Neil in the first instance is vital, and before he goes on holiday on the 8th February.

Rachael Riach (RR) confirmed that BC has a duty to support the Neighbourhood Plan process. The extent of this support is up to BC but a case officer should be viable. She will check this with her manager.

ACTION:

- i) Lisa Michelson to facilitate a meeting with LPA development management team**
- ii) Rachael Riach to confirm if a case officer can attend after speaking to her manager**
- iii) Rachael Riach to facilitate an online meeting with LPA before the 8 February**
- iv) Neil Homer and Create Streets to prepare a pre-submission draft for this meeting to include a full list of sites identifying which are BC owned and a list of questions for BC**

4. REGENERATION STRATEGY

A presentation was given by Shabnam Ali (SA), Head of Local Economic Growth at BC, on the Emerging Chesham Regeneration Strategy. The presentation was prepared in collaboration with Chesham Town Council and Create Streets. The presentation offered insight on: socio-economics and ageing demographics; draft vision - honing in on Chesham's rich heritage and culture; spatial perspective covering the key sites of Chesham, what they look like and activity on these sites.

NH asked about the timing of the process.

SA confirmed that this does not need to go to a public consultation but discussions will need to be held with partners at a higher level to agree principles, studies and flow of the intended work. A coherent piece of work will be available at the end of the financial year for feedback, but it needs to go to cabinet/governance prior to this.

NH requested if the data was available to view before the end of March as the presentation raised questions about his strategy and this would give the opportunity to nuance.

Councillor MacBean suggested that the site of M&CO be looked at. LM confirmed that this was being reviewed to see how the strategy could be aligned with the neighbourhood plan. SA confirmed that the strategy can help develop the argument to retain jobs and build business locally. TN confirmed that they had been liaising for a while and were aligned on this. We do not want to do 100% residential on any site e.g. can have commercial on ground floors.

Councillor Augustus asked if BC have a strategy and budget to promote Chesham and reasons to visit here. LM responded that we need to review the unique selling points of Chesham.

Councillor Baum was of the opinion we need sustainable movement and suggested the group look at a case study for Winchester - how to reduce congestion in an urban area - as some principles may apply.

ACTION:

- i) Democratic Services Officer to circulate the Regeneration Strategy to Neil Homer**

- ii) **Economic Analysis report to be circulated by Lisa Michelson**

5. COMMUNICATIONS STRATEGY

Councillor Baum presented a comprehensive communications strategy and timeline for the Neighbourhood Plan, which Councillor MacBean thanked him for.

NH asked if the communication plan could be pushed back a month as he thought there was not enough time to get ready, based on other information received during the meeting. He noted that collectively the most important things are the statutory regulations 14 and 21 and the statutory 6-week consultation period.

Councillor MacBean clarified that the local launch isn't necessarily the date the consultation starts.

TN confirmed that Create Streets part in the consultation is complete at this point and The Chief Executive Officer clarified that Create Streets were only commissioned until the end of March.

ACTION:

- i) **Councillor Baum and Neil Homer to discuss options on the timing schedule and propose to the working group.**

Meeting closed at 6.55pm

Agenda Item: 8

CHESHAM & DISTRICT TRANSPORT USERS' GROUP

Minutes of a Meeting held at
Chesham Town Hall on
Tuesday, 3rd January 2023 at 7.30pm

Present:

Rod McCulloch (Chairman) (RM)
Alan Wallwork (Secretary) (AW)

In Attendance:

Mark Brookes (MB)
Margaret Girvan (MG)
Rogan Grey (RG)
Heather Knowles (HK)
Georgina Lomnitz (GL)
Peter Moutrie (PM)
Andrea Polden (AP)
Mike Richards (MRi)
Jenny Richardson (JR)
Morag Robertson (MRo)
Maureen Winders (MW)
Brian Wright (BW)

- Action**
- 23/01 Apologies for Absence**
- Apologies were received from Peter Crabb-Wyke (PCW) and Sarah Green MP.
- 23/02 Minutes of the Meeting of 6th December 2022**
- The Minutes of the Meeting held on 6th December were approved and signed.
- 23/03 Matters Arising**
- AW indicated that he now had revised copies of the Tube Map showing the new Barking Riverside station but unfortunately had left them behind. **AW**
- 23/04 Report From The Treasurer**
- In the absence of PCW, the usual update was held over. Members were reminded that annual subscriptions of £2 per person would be collected at the next Meeting. **PCW**
- 23/05 Federation of Met Line User Committees (FOMLUC)**
- RM reported on the FOMLUC meeting held on 19th December 2022 which he attended on behalf of the Group. The issues discussed included current operating issues, an update on 4LM (installation of new points and signals), recent closures of station toilets etc. It was also reported at the meeting that Lee Stewart and Naomi Smith now had wider roles within TfL but still retained their responsibilities for the Met Line.
- 23/06 Ongoing Met Line Issues**
- The following issues were discussed:-

Initials

- Following complaints received earlier today, AW had discovered that a train had failed at Chalfont & Latimer late in the evening of 2nd January and been diverted onto the Chesham branch where it then failed in Chesham station and blocked all this morning's services.
- Various service failures were reported and the common theme appeared to be lack of announcements and lack of information generally.
- Recent lift breakdowns were reported at both Amersham and Harrow on the Hill. As these were both installed relatively recently as part of the SFA programme, enquiries would be made of TfL.
- The Meeting was concerned to hear that often ramps weren't available for the disabled at Chesham Station said to be due to lack of staff. This would also be followed up.

AW

AW

23/07 Local Bus Services

- In response to complaints about the electronic timetable displays at Chesham Broadway, AW reminded the meeting that where the time of the next bus was shown (e.g. 354 Berkhamsted 15:15) that couldn't be relied upon as once that time had passed, the bus wouldn't be shown again. However, where it showed the time in minutes (e.g. 1A Pond Park 10 mins) that meant the bus was newer and had a transponder on it and it gave a more accurate forecast of when it was expected.
- RM informed the Meeting that a number of timetable changes would come into effect as from 8th January, most of which affected services in the Aylesbury area, with minor changes to Chiltern Hundreds services too.
- Passenger numbers were picking up post-lockdown, but had still not recovered to previous levels.
- It was noted that the last Sunday service from Hemel Hempstead to Chesham left at 3.30pm which was felt to be too early. However, it was recognised that there was probably little that could be done about it.
- Mention was made of the Freedom Pass and whether it only worked within the GLA boundary or through from Zones 1 to 9. As there were differences of opinion AW undertook to check and report back to the next Meeting.

AW

23/08 Update on Strikes

A verbal update was given on the bus and train strikes due to take place shortly and members were advised to watch the National News Bulletins on TV for regular updates and also to keep an eye on various websites such as TfL and Chiltern Railways.

23/09 Withdrawal of Carousel Bus Services Along the A413

A Meeting had been arranged between the parents and senior members of Carousel's staff on Friday 13th January @ 3.40pm at Amersham School to discuss the situation which had recently arisen.

23/10 Proposed Cap on Bus Fares

The Meeting noted the paper circulated with the Agenda regarding the proposed temporary £2 cap on bus fares until the end of March. It was noted however that TfL would not be implementing it.

23/11 Date of Next Meeting

Tuesday 14th February 2023 at Chesham Town Hall, at 7.30pm.

Signature

Chairman

Initials



Buckinghamshire
Application for a street trading licence or consent

For help contact

Telephone: 01296 585605

* required information

Section 1 of 11

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Family name

E-mail address

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 11

FURTHER DETAILS ABOUT THE APPLICANT

Former name(s)

If currently or previously known by any other name(s), you must record them here.

Home Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Date of birth / /
dd mm yyyy

Place of birth

National Insurance number

Section 3 of 11

DIRECTORS, PARTNERS, OWNERS AND MANAGERS

Continued from previous page...

You must provide details of all COMPANY DIRECTORS and the SECRETARY (if the applicant is a company), all PARTNERS (if it is a partnership), OFFICE BEARERS (if it is a club or association), all OWNERS of the business or premises and all MANAGERS of the business or organisation, including day-to-day MANAGERS OF THE PREMISES. Check for local guidance notes and conditions which may clarify exact requirements.

Are there any such people for whom you need to provide details?

- Yes No

Section 4 of 11

TYPE OF APPLICATION

Type of application: New Renewal Temporary

Specify the period for which the licence is required (if applicable)

for ever

Section 5 of 11

APPLICATION DETAILS

Check for local guidance notes and conditions before completing this section. Some of the questions may not be relevant to local circumstances or your responses may have to provide very specific information

Type of application?

- Street trading licence Street trading consent

Trading name

Hungry Yasmine 2022

What You Want To Trade

List all the goods and services you want to offer for sale

Food business with pizza pasta and burger mainly italian food

Does this include selling food or drink?

- Yes No

Are you registered as a food business?

- Yes No

Local authority where you are registered

buckinghamshire council

Registration number

PZE7EH-MLDCLD-PDJ8RX

Where will goods be stored when not on sale?

HOME

When You Want To Trade

Proposed trading times for each day of the week (if applicable)

Continued from previous page...

Day or days

MONDAY TO SATURDAY

From

5 PM

To

11 PM

Add another day

Where You Want To Trade

Type of trading

- Mobile
 Stationary

Street(s) / location(s) where you wish to trade

HP5 1ES
MARKET SQUARE (CHESHAM)

Section 6 of 11

DETAILS OF VEHICLE, STALL AND/OR CONTAINER

Will you be using a vehicle in connection with your work as a trader?

- Yes No

Description of unit from which you intend to trade, including dimensions

FORD TRANSIT 1997 3.5 METER LENGHT 2.5 WIDE

Where will the unit be stored when not in use?

NEAR WHERE I LIVE

Section 7 of 11

PUBLIC LIABILITY INSURANCE

You must have a suitable level of public liability insurance to cover this activity – check local requirements.

Do you have public liability insurance?

- Yes No

Provide details of the policy

Insurance company

SIMPLY BUSINESS

Policy number

CHGB3769529XB1

Period of cover

12/12/2022 TO 11/12/2023

Amount of cover (£m)

1

Section 8 of 11

PREVIOUS APPLICATIONS

Continued from previous page...

Have you, or any person named in or associated with this application, previously applied for a similar licence or registration?
(check all that apply)

- No Yes - application granted and revoked
 Yes - application granted Yes - application refused

Section 9 of 11

CONVICTIONS

Have you, or any person named in or associated with this application, been convicted of any crime or offence?

- Yes No

Section 10 of 11

ADDITIONAL DETAILS

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

Section 11 of 11

DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/street-trading-licence/buckinghamshire/apply-1> to upload this file and continue with your application.

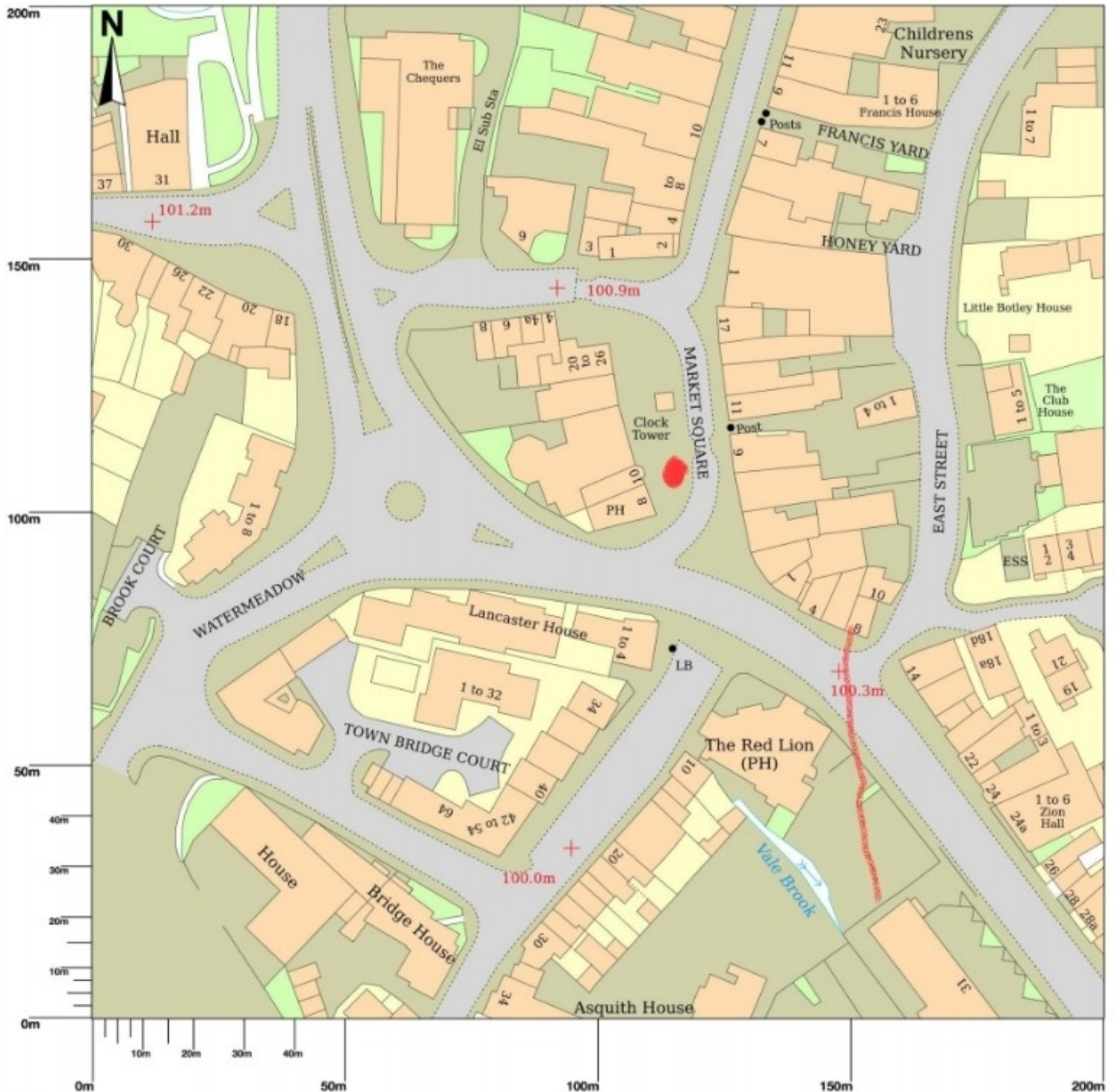
Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>



8 Market Square, Chesham, HP5 1ES



Issue date: 17 November 2022

Simply Business certifies that the information for Hungry Yasmine 2022 shown here is correct, as of the issue date above.

For full policy terms and conditions, please refer to the policy wording document.

Company name	Hungry Yasmine 2022
Policy number	CHGB3769529XB
Trade/Business	Mobile food van
Public liability	up to £1,000,000
Policy start date	12 December 2022
Policy end date	11 December 2023



David Summers
Group CEO, Simply Business